

## SREE NARAYANA TRAINING COLLEGE, NEDUNGANDA

### IQAC MINUTES & ACTION TAKEN REPORT, 2020-'21

The outbreak of COVID-19 changed the routine works of the college during the period. Offline classes were shifted to online mode. The college was converted as CFLTC of Anchuthengu Grama panchayat for duration of about One year from 08-07-2020 to 27-01-2021. The academic year 2020-21 was an eventful, action packed year for the IQAC especially in the context of the final preparation for the third cycle of accreditation. This is a brief report on the action taken for the proposals raised by IQAC during the Year 2020-'21.

IQAC Meetings during the Academic Year were held on 23/06/2020, 23/12/2020, 17/02/2021, and 03/05/2021. The details and reports are given below.

Sr. No	Date	Agenda of discussion & Issues proposed by IQAC	Whether Approved by the Committee or not	Action Taken and Present Status
1.	23/06/2020	Education amidst COVID 19 and conduct of normal routine of college activities through Online mode	Approved	During the Month of June, 2021 and thereafter during the Pandemic period, Sree Narayana Training College, Nedunganda organized all daily activities including Curricular and Co-curricular in Online mode through Google Meet. IQAC prepared an Academic Calendar in tune with the University Academic Calendar and all activities were organized according to the Calendar. In addition to these activities, our daily Online Curricular activities were




				conducted as per the separate time table in tune with the instructions given by the government in the matter of Online classes.
2.	23/12/2020	1. NAAC Orientation and SSR preparation 2. Admission Proceedings and Preparation of Academic Calendar	Approved	<p>NAAC Orientation programme was organized on 28th December 2020 in order to familiarize the faculty members on the seven criteria of NAAC. An orientation programme on SPARK was organized for administrative staff on 6<sup>th</sup> March 2021</p> <p>Admission completed as per NCTE and University norms and 100% seats filled. Academic Calendar was prepared and uploaded in the college website. According to it, important events, curricular, co-curricular, extracurricular and extension activities were prepared. It was also decided that each Head of the Department (HoD) would plan departmental calendar related to classes accordingly.</p>
3.	17/02/2021	1. Preparation of Annual Teaching	Approved	Department wise -



		Plans, Annual Report (AQAR) of IQAC Preparation and Submission-Work Distribution. 2. Result Analysis, 3. Sending proposal to get financial assistance for the national/state level seminars, Projects etc.		Annual Teaching Plans prepared. AQAR works were distributed criteria wise. IQAC coordinator is the Incharge of AQAR. Result Analysis was done. Staff members were encouraged by IQAC in sending proposal to get financial assistance for the national/state level seminars, Projects etc.
4.	03/05/2021	1. AQAR 2020-'21 Preparation-criteria wise discussion and preparation. 2. Publication works of Research Journal of the College 'Gurujyothi Research and Reflections, a biannual interdisciplinary research journal with ISSN 0976 0865	Approved	IQAC coordinator distributed the questionnaires of each criterion to staff members. Decided that the concerned members of the criterion meet every day for an hour and prepare the report. Published the current issue of the College Journal



  
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*Principal*  
**Sree Narayana Training College**  
**Nedunganda**